

**BYLAWS OF THE
MINIDOKA COUNTY REPUBLICAN CENTRAL COMMITTEE**

ARTICLE I – NAME

The name of this organization shall be the Minidoka County Republican Central Committee, hereinafter referred to as the “County Central Committee”.

ARTICLE II – MISSION

The mission of the Minidoka County Republican Central Committee is to promote the Republican Philosophy, build and strengthen the Republican Party from the grassroots up, and elect Republican candidates.

ARTICLE III – MEMBERSHIP

SECTION 1 – COMPOSITION

The County Central Committee shall be composed of Minidoka County’s Precinct Committeemen, Chairman, Vice Chairman, Secretary, Treasurer, State Committeewoman, State Committeeman, State Youth Committee Person, Young Republicans Chairman, and other such officers of the County Central Committee as are elected by the Precinct Committeemen or appointed by the County Chairman.

SECTION 2 – QUALIFICATIONS

All members of the County Central Committee shall be qualified electors of the precinct in which they reside.

SECTION 3 – SELECTION OF PRECINCT COMMITTEEMEN

Precinct Committeemen shall be elected at the State Primary Election or appointed by the County Central Committee according to Idaho Code 34-502.

SECTION 4 – SELECTION OF ALTERNATE PRECINCT COMMITTEEMEN

- a. Alternates shall be qualified electors and residents of the precinct in which they serve.
- b. Alternates shall be nominated and confirmed by the County Central Committee.

SECTION 5 – RESIGNATIONS AND VACANCIES

- a. **PRECINCT COMMITTEEMAN:** Any precinct Committeeman desiring to resign from the County Central Committee shall submit their resignation, in writing to the County Chairman. The Chairman will declare a vacancy if the Precinct Committeeman is no longer qualified under Idaho Code 34-104.

- b. OTHER ELECTED MEMBERS: Any other elected member desiring to resign from the County Central Committee shall submit their resignation in writing to the County Chairman.
- c. At the County Central Committee meeting immediately following a resignation or identification of a vacancy, the County Chairman shall announce the vacancy and the election for a replacement. The election for a replacement shall take place at the next regularly scheduled County Central Committee meeting unless there is a reorganization meeting scheduled within the next ninety (90) days, in which case, the position shall remain vacant until then. The Secretary shall send to each Central Committee member, a notice of election no later than seven (7) days prior to the meeting.

SECTION 6 – VOTING MEMBERS

- a. Precinct Committeemen shall have all voting rights.
- b. Alternate Precinct Committeeman may vote in the absence of the Precinct Committeeman and as allowed by Rules of the Idaho Republican Party, Article IV Section 12 for the election of Central Committee Officers, election of delegates to the State Convention, and nominations of nominees to fill county office vacancies.
- c. Members of the County Central committee who are not Precinct Committeemen have voting rights with the exception of the election of Central Committee Officers, County Legislative District and Precinct vacancies, delegates to the State Convention and changes to the bylaws.
- d. There shall be ONE PERSON ONE VOTE. A member who holds more than one position or office has only one vote.
- e. Proxies shall be honored if in writing to the alternate precinct committeeman and limited to that particular meeting.

ARTICLE IV – OFFICERS

SECTION 1 – COMPOSITION

The officers of the County Central Committee shall be Chairman, Vice Chairman, Secretary, Treasurer, State Committeewoman, State Committeeman, State Youth Chair Person, and Minico Young Republican President. These officers shall perform the duties prescribed by these bylaws and the parliamentary authority adopted by this organization.

SECTION 2 – ELECTION OF OFFICERS

- a. REORGANIZATION. All officers of the County Central Committed shall be elected by the Precinct Committeeman at a reorganization meeting called for that purpose by the incumbent County Chairman to be held within fourteen (14) days after the Primary Election. In the event more than one (1) candidate is nominated for any office, voting shall be by secret ballot.

- b. There will be no nominating committee and nominations shall be entertained from the floor. It is requested that all persons seeking to run for a County Central Committee office file a letter of intent with the Secretary at least seven (7) days prior to the reorganization meeting.
- c. Notice of reorganization meetings stating the date, time and location shall be mailed, faxed, or e-mailed by the Secretary to each member of the County Central committee at least seven (7) days prior to such meeting as per Idaho Code 34-502.

SECTION 3 – TERM

Term of office for all officers shall be two (2) years or until their successors are elected and certified.

SECTION 4 – DUTIES OF OFFICE

- a. CHAIRMAN. The Chairman shall preside at all meetings of the County Central Committee; have the authority to appoint Central Committee Members to special and standing committees; serve as an ex officio member of all committees; ensure that members uphold Central Committee Bylaws; ensure that officers properly perform the duties of their office; have the authority to act as the official representative of the County Central Committee between meetings; consider and endorse recommendations of individuals seeking Legislative appointments and perform such other duties as are determined by State Statute, Party Rule or granted by the County Central Committee.
- b. VICE CHAIRMAN. The Vice Chairman shall assist the Chairman, preside in the absence of the Chairman at any meeting of the County Central Committee or represent the Chairman at any meeting that the Chairman is authorized to attend and perform other duties as requested by the Chairman.
- c. SECRETARY. The Secretary shall record and keep a file of minutes of all County Central Committee meetings and Executive Board Meetings; maintain a current roster of all members of the County Central Committee; shall notify members of regular and special meetings; prepare general correspondence that is necessary to maintain the committee and prepare correspondence as directed by the Chairman; perform other duties as requested by the Chairman. The Secretary shall be the custodian of the "Official" copy of the bylaws and Rules of the Minidoka County Central Committee.
- d. TREASURER. The Treasurer shall have charge of all funds of the County Central Committee; shall furnish a financial report at each County Central Committee meeting; furnish a written financial statement to the members of the County Central Committee annually; file such reports as required by State law and perform other duties as requested by the Chairman.

SECTION 5 – REMOVAL FROM OFFICE

Any officer of the Central Committee may be removed from office by a majority vote of the Precinct Committeemen for any cause deemed just by them after seven (7) days written notice at any regular or special meeting.

ARTICLE V – APPOINTED OFFICERS

SECTION 1 – SUMMARY

The Chairman shall have authorization to appoint the following officers as needed: Parliamentarian, Database Coordinator, Publicity Coordinator, Audit Chairman and Special Events Chairman.

SECTION 2 – DUTIES

- a. **PARLIAMENTARIAN.** The Parliamentarian shall advise the Chairman and members on parliamentary procedure and protocol when requested and attend Executive Board meetings if requested.
- b. **DATABASE COORDINATOR.** The Database Coordinator shall maintain all databases for the Central Committee as directed by the Chairman to include donor, member and voter lists. The Database Coordinator will safeguard and distribute this information in accordance with rules established by the County Central Committee.
- c. **PUBLICITY COORDINATOR.** The Publicity Coordinator shall publicize County Central Committee sponsored events and serve as the media/press point of contact for these events.
- d. **AUDIT CHAIRMAN.** The Audit Chairman manages the activities of the Audit Committee ensuring the proper performance of timely audits and reports.
- e. **SPECIAL EVENTS CHAIRMAN.** The Special Events Chairman manages and coordinates all activities associated with planning and executing a special event sponsored by the County Central Committee.

ARTICLE VI – MEETINGS AND QUORUM

SECTION 1 – REGULAR MEETINGS

Regular meetings shall be established by the Standing Rules.

SECTION 2 – SPECIAL MEETINGS

- a. Special meetings may be called by the County Chairman or by the Vice Chairman in the absence of the Chairman. Five (5) regularly elected members of the County Central Committee may request a special meeting by petitioning the Secretary for notice as hereinafter provided.
- b. Special meetings may be held upon such notice as is appropriate due to circumstances. The purpose of the meetings, including date, time and location shall be mailed, e-mailed or faxed by the Secretary to each member of the County Central Committee.
- c. Notice of special meetings will be at least seven (7) days prior to such meetings.

SECTION 3 – QUORUMS

Fifty (50) percent of those Precinct Committeemen presently holding that position shall constitute a quorum.

ARTICLE VII – EXECUTIVE BOARD

SECTION 1 – MEMBERSHIP

Members of the Executive Board are County: Chairman, Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman, State Youth Person, Region VI Chairman, Legislative District Chairman, Young Republican President and Women’s Federation President.

SECTION 2 – DUTIES

The Executive Board shall have the general supervision of the County Central Committee between regular meetings, make recommendations to the County Central Committee, perform any orders assigned by the County Central Committee, approve all unbudgeted expenditures in excess of \$200.00 and perform other such duties as are specified in the bylaws.

SECTION 3 – CONFLICTS

The Executive Board shall be subject to the orders of the County Central Committee and none of its acts shall conflict with action taken by the County Central Committee.

SECTION 4 – MEETINGS

Regular meetings of the Executive Board shall be at least one week prior to the County Central Committee meetings unless otherwise ordered. Special meetings of the Board shall be called by the Chairman or upon written request of three (3) members of the Executive Board.

SECTION 5 – QUORUM

Fifty (50) percent of those members of the Executive Board presently holding that position shall constitute a quorum.

ARTICLE VIII – COMMITTEES

SECTION 1 – STANDING COMMITTEES

Standing Committees of the County Central Committee shall be formed by the Central Committee Chairman as needed and may include but not be limited to the following: Organizational Development; Candidate Support and Strategy; Finance and Budget; Audit.

ARTICLE IX – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of the County Central Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, state statute or party rule.

ARTICLE X – AMMENDMENTS

SECTION 1 – AMENDMENT

The bylaws of the Minidoka County Central Committee may be amended at any regular meeting of the County Central Committee by two-thirds (2/3) vote of the voting members in attendance, provided that:

- a. the amendment has been submitted in writing at the previous regular meeting and
- b. all voting members are notified by writing via mail, fax, or e-mail, at least seven (7) days prior to the meeting at which the amendment(s) will be voted upon.

SECTION 2 – EFFECTUAL DATE

All amendments shall become effective immediately upon approval unless otherwise specified.

MINIDOKA COUNTY REPUBLICAN CENTRAL COMMITTEE SPECIAL RULES ORDER

- a. The order of business at duly called meetings of the Minidoka County Central Committee may include but is not limited to:
 1. Call to Order
 2. Pledge of Allegiance & Prayer
 3. Determination of a Quorum
 4. Reading and Approval of Minutes
 5. Treasurer's Report
 6. Standing Committee Reports
 7. Old Business
 8. New Business
 9. Announcements
 10. Adjournment
- b. Amendments to these Special Rules of Order may be made at any regular meeting of the Minidoka County Central Committee by a two thirds (2/3) vote without notice and by a majority vote with notice. All amendments become effective immediately.
- c. Special Rules and their amendments shall be attached to the bylaws as part of the government of this committee.

**MINIDOKA COUNTY REPUBLICAN CENTRAL COMMITTEE
STANDING RULES**

- a. The regular meetings of the Minidoka County Central Committee shall be held on the first Thursday of each month, unless another time and place is designated by the Committee and proper notice is provided to Central Committee members as specified in these bylaws.
- b. Any member present may participate in general discussion and debate.
- c. Candidates for appointed Precinct Committeemen shall:
 1. Be a qualified elector of the precinct in which they reside.
 2. Be present at the meeting at which their name is submitted, and
 3. Be present at the next regular meeting when their name is voted upon for ratification.
- d. Amendments to these Standing Rules may be made at any regular meeting of the Minidoka County Central Committee by a two thirds (2/3) vote without notice or by a majority vote with notice. All amendments become effective immediately.
- e. Standing Rules and their amendments shall be attached to the bylaws as part of the government of this committee.

These bylaws were presented to the County Central Committee on October 1, 2009. Motion was made to approve the bylaws as presented and that they would supersede any other bylaws, if any. Motion was seconded and passed.

These bylaws were placed into effect on October 1, 2009.