

MCRCC Bylaws

BYLAWS OF THE MADISON COUNTY REPUBLICAN CENTRAL COMMITTEE

ARTICLE I – NAME

The name of this organization shall be the Madison County Republican Central Committee, hereinafter referred to as the “County Central Committee”.

ARTICLE II – MISSION

The mission of the Madison County Republican Central Committee is to:

- Promote the Republican Philosophy
- Build and strengthen the Republican Party from the grassroots up
- Elect Republican candidates
- Promote Republican Unity.

ARTICLE III – MEMBERSHIP

SECTION 1 – COMPOSITION

The County Central Committee shall be composed of Madison County’s Precinct Committeemen, Chairman, Vice-Chairmen, Secretary, Treasurer, State Committeewoman, State Committeeman, State Youth Committee Person, Republican Woman’s President, and other such officers of the County Central Committee as are elected by the Precinct Committeemen or appointed by the County Chairman (said appointments being limited to those listed in Article 5).

SECTION 2 – QUALIFICATIONS

- All members of the County Central Committee shall be registered Republicans and qualified electors of the precinct in which they reside.

SECTION 3 – SELECTION OF PRECINCT COMMITTEEMEN

Precinct Committeemen shall be elected at the State Primary Election or appointed by the County Central Committee according to Idaho Code 34-502.

Candidates for appointed Precinct Committeemen in case of a vacancy shall:

1. Be a qualified elector of the precinct in which they reside and a registered Republican.
2. Acknowledge their willingness to serve and their acceptance to the position after the vote either in person, via email, or written letter.

SECTION 4 – SELECTION OF ALTERNATE PRECINCT LEADERS

Alternates shall be registered Republicans and qualified electors and residents of the precinct in which they serve. An alternate shall be nominated by his or her current Precinct Committee Leader and confirmed by the County Central Committee with a quorum (9) sustaining vote.

SECTION 5 – RESIGNATIONS AND VACANCIES

PRECINCT COMMITTEEMAN OR WOMAN: Any Precinct Committeeman or Committeewoman desiring to resign from the County Central Committee shall submit their resignation, in writing to the County Chairman. The Chairman will declare a vacancy if the Precinct Committeeman or Committeewoman is no longer qualified under Idaho Code 34-104 or if absent from two (2) subsequent unexcused meetings and a complaint is raised from a constituent of the same precinct. To be excused from a meeting is to give notification to the County Chairman in advance. The Chairman may also declare a vacancy if the Precinct Committeeman or Committeewoman is excused from six (6) consecutive meetings, a constituent from the same precinct makes a request to declare the position vacant, and an alternative candidate is available to fill the position.

OTHER ELECTED MEMBERS: Any other elected member desiring to resign from the County Central Committee shall submit their resignation in writing to the County Chairman.

At the County Central Committee meeting immediately following a resignation or identification of a vacancy, the County Chairman shall announce the vacancy and the election for a replacement. The election for a replacement shall take place at the next regularly scheduled County Central Committee meeting unless there is a reorganization meeting scheduled within the next ninety (90) days, in which case, the position shall remain vacant until then. The Secretary shall send to each County Central Committee member, a notice of election no later than seven (7) days prior to the meeting.

SECTION 6 – VOTING MEMBERS

Precinct Committeemen shall have all voting rights. Alternates may vote only in the absence of their Precinct Committee Leader. In all other voting situations, including vacancies, all members of the County Central Committee shall have voting privileges.

There shall be ONE PERSON ONE VOTE. A member who holds more than one position or office have only one vote.

ARTICLE IV – OFFICERS

SECTION 1 – COMPOSITION

The officers of the County Central Committee shall be the County Chairman, Vice-Chairmen, Secretary, Treasurer, State Committeewoman, State Committeeman, State Youth Committeeman, and Republican

Woman's President. These officers shall perform the duties prescribed by these bylaws and the parliamentary authority adopted by this organization.

SECTION 2 – ELECTION OF OFFICERS

REORGANIZATION: All officers of the County Central Committee shall be elected by the Precinct Committeemen at a reorganization meeting called for that purpose by the incumbent County Chairman to be held within fourteen (14) days after the Primary Election. In the event that two (2) or more candidates are nominated for any office, voting shall be done by secret ballot, and the candidate who receives the most votes shall be deemed the winner.

There will be no nominating committee and nominations shall be entertained from the floor by Precinct Committeemen.

Notice of reorganization meetings stating the date, time and location shall be mailed, faxed, or e-mailed by the Secretary to each member of the County Central Committee at least seven (7) days prior to such meeting as per Idaho Code 34-502.

SECTION 3 – TERM OF OFFICE

The term of office for all Officers and County Precinct Leaders shall be two (2) years or until their successors are elected and certified at the next reorganizational meeting to take place after the primary in even-numbered years.

SECTION 4 – DUTIES OF OFFICE

CHAIRMAN: The Chairman shall preside at all meetings of the County Central Committee, and declares whether meetings are open or closed for public comment (but all meetings are open for public attendance); have the authority to appoint Central Committee Members to special and standing committees; serve as an ex officio member of all committees; ensure that members uphold Central Committee Bylaws; ensure that officers properly perform the duties of their office; have the authority to act as the official representative of the County Central Committee between meetings; consider and endorse recommendations of individuals seeking Legislative appointments and perform such other duties as are determined by State Statute, Party Rule or granted by the County Central Committee.

VICE CHAIRMAN/CHAIRMEN (If more than one vice chair is selected): The Vice-Chairman shall assist the Chairman, preside in the absence of the Chairman at any meeting of the County Central Committee or represent the Chairman at any meeting that the Chairman is authorized to attend and perform other duties as requested by the Chairman.

SECRETARY: The Secretary shall record and keep a file of minutes of all County Central Committee meetings and Executive Board Meetings; maintain a current roster of all members of the County Central Committee; shall notify members of regular and special meetings; prepare general correspondence that is necessary to maintain the committee and prepare correspondence as directed by the Chairman; perform other duties as requested by the Chairman. The Secretary shall be the custodian of the "Official" copy of the bylaws and Rules of the Madison County Central Committee.

TREASURER: The Treasurer shall have charge of all funds of the County Central Committee (these funds shall remain in a single (1) account and maintain a minimum balance at all times of at least \$500); shall furnish a financial report at each County Central Committee meeting; furnish a written financial statement to the

members of the County Central Committee annually; file such reports as required by State law and perform other duties as requested by the Chairman.

SECTION 5 – REMOVAL FROM OFFICE

Any officer of the Central Committee may be removed from office by a majority vote of the Precinct Committeemen for any cause deemed just and necessary by them after seven (7) days prior written notice to the vote at any regular or special meeting.

ARTICLE V VI – APPOINTED OFFICERS

SECTION 1 – SUMMARY

The Chairman shall have the authorization to appoint officers as needed such as Parliamentarian, Database Coordinator, Publicity Coordinator, Audit Chairman and Special Events Chairman, Website Administrator.

SECTION 2 – DUTIES OF APPOINTED OFFICES

Under direction and approval of the county chair, the following offices may:

1. **PARLIAMENTARIAN:** The Parliamentarian shall advise the Chairman and members on parliamentary procedure and protocol when requested and attend Executive Board meetings if requested.
2. **DATABASE COORDINATOR:** The Database Coordinator will help to maintain a record of all registered Republicans, oversee voter registration, and assist in other similar duties as requested by the Chairman.
3. **PUBLICITY COORDINATOR:** The Publicity Coordinator shall publicize County Central Committee sponsored events and serve as the media/press point of contact for these events.
4. **SPECIAL EVENTS CHAIRMAN:** The Special Events Chairman manages and coordinates all activities associated with planning and executing a special event sponsored by the County Central Committee.
5. **WEBSITE ADMINISTRATOR:** The Website Administrator shall maintain the current Website (madisonidahogop.com), update articles, assist Chairman in getting information to the site, track activity, and report problems, suggestions, and successes at the Central Committee meetings.

ARTICLE VI – MEETINGS AND QUORUM

SECTION 1 – REGULAR MEETINGS

Regular meetings shall be established by being called by the County Chair or determined during the preceding meeting. Meetings and decisions shall not take place unless a quorum is present and accounted for.

SECTION 2 – ORDER OF BUSINESS

The order of business at duly called meetings of the Madison County Central Committee may include but is not limited to:

1. Call to Order
2. Prayer & Pledge of Allegiance
3. Determination of a Quorum
4. Reading and Approval of Minutes
5. Treasurer's Report
6. Standing Committee Reports
7. Old Business
8. New Business
9. Announcements
10. Scheduling of the Next Meeting
11. Adjournment

SECTION 3 – SPECIAL MEETINGS

Special meetings may be called by the County Chairman or by the Vice Chairmen in the absence of the Chairman. Five (5) regularly elected members of the County Central Committee (including officers) may request a special meeting by petitioning the Secretary for notice as hereinafter provided.

Special meetings may be held upon such notice as is appropriate due to circumstances. The purpose of the meetings, including date, time and location shall be mailed, e-mailed or faxed by the Secretary or Chair to each member of the County Central Committee.

SECTION 4 – QUORUMS

A quorum shall consist of nine (9) members of the combined Precinct Committeemen or their alternates presently holding that position, and officers of the County Central Committee, except in cases of reorganizational elections where a majority (50% plus 1) is required.

ARTICLE VII – EXECUTIVE BOARD

SECTION 1 – MEMBERSHIP

Members of the Executive Board are the County Chairman, Vice-Chairmen, Secretary, Treasurer, State Committeeman, State Committeewoman, State Youth Committeeman, Republican Women's President, and Legislative District Chairmen who reside in Madison County.

SECTION 2 – DUTIES OF THE EXECUTIVE BOARD

The Executive Board shall have the general supervision of the County Central Committee during regular meetings, make recommendations to the County Central Committee, perform any orders assigned by the County Central Committee, and approve unbudgeted expenditures in excess of \$200.

SECTION 3 – CONFLICTS

The Executive Board shall be subject to the orders of the County Central Committee and none of its acts shall conflict with action taken by the County Central Committee.

SECTION 4 – MEETINGS

Executive Board meetings shall be called by the Chairman as needed or upon written request of three (3) members of the Executive Board.

SECTION 5 – QUORUM

Fifty (50) percent of those members of the Executive Board presently holding that position shall constitute a quorum.

ARTICLE VIII – COMMITTEES

SECTION 1 – STANDING COMMITTEES

Standing Committees of the County Central Committee shall be formed by the Central Committee Chairman as needed and may include but not be limited to the following: Organizational Development; Candidate Support and Strategy; Finance and Budget.

SECTION 2 – FINANCIAL OVERSIGHT COMMITTEE

A Committee consisting of three (3) members selected from the Precinct Committeemen shall be appointed by the County Chairman to prescribe and implement specific attest procedures in order to verify the accuracy and completeness of Central Committee revenues, expenditures, account balances, and associated reports. Such procedures shall be conducted on a semi-annual basis.

ARTICLE IX – PARLIAMENTARY AUTHORITY

The rules contained in the current edition of Robert’s Rules of Order Newly Revised shall govern the proceedings of the County Central Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, state statute or party rule.

ARTICLE X – CHANGES TO BYLAWS

SECTION 1 – AMENDMENT

The bylaws of the Madison County Central Committee may be amended at any regular meeting of the County Central Committee by two-thirds (2/3) vote of all members without notice, or with a quorum (9) vote with notice provided that notice entails the following two stipulations:

1. the amendment has been submitted in writing at the previous regular meeting and
2. All voting members are notified by writing via mail, fax, or e-mail, at least seven (7) days prior to the meeting at which the amendment(s) will be voted upon.

SECTION 2 – EFFECTUAL DATE

All amendments shall become effective immediately upon approval unless otherwise specified and changes shall not have backward enforcement.

These bylaws were updated by the County Central Committee on November 16, 2017. A motion was made to approve changes to the bylaws as presented and that they would supersede any other bylaws, if any. The motion was carried by 2/3 majority vote.

These bylaws were placed into effect on November 16, 2017.

ARTICLE XI – AMENDMENTS

SECTION 1 – PLACEHOLDER

This is a placeholder for future amendments that may be added as deemed necessary by the County Central Committee.

SECTION 2- Election of Delegates to the State Convention (to comply with ID GOP State Rule adopted January 9, 2016, at the State Central Committee Meeting in Boise)

- The newly elected County Chair shall conduct the election of delegates and alternate delegates to the state convention.
- Delegate candidates must be registered to vote as a Republican in the county and prior to being nominated, must fill out the delegate pledge form.
- A nominee for both delegate and alternate shall have given prior permission to have his/her name placed in nomination and shall pledge his intention to attend the convention.
- Duly elected precinct committeeman for the county shall place names in nomination for delegates to the convention. Nominations will remain open until all who wish to do so have had an opportunity to nominate candidates.
- Time shall be granted for nominees to speak or someone may speak on their behalf. Prior to nominee speeches, the committeemen shall determine by a majority vote how much time shall be allotted per nominee to speak, at least 30 seconds, but not to exceed two minutes each. All nominees shall be granted equal time.
- After nominations and speeches, the precinct committeemen will vote for delegates to the state convention representing Madison County by secret ballot all at one time. Each precinct committeemen shall be given blank slips of paper equal to the number of entitled delegates and the nominees receiving the top votes are selected.
- Two or more people shall be appointed by the Chair to count the ballots and report the results to the Chair.
- In the event of a tie, the County Chair shall cast the deciding vote. If the Chair is also a precinct committeeman and exercises his/her vote as such, the tiebreaker shall be decided by a coin toss. A one vote per person rule is enforced, even if multiple positions are held by an individual.
- The same procedure shall then be applied to electing alternates to the state convention.

(Adopted by the Madison County Republican Central Committee on November 16, 2017.)

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