

BY LAWS
OF THE
BINGHAM COUNTY REPUBLICAN CENTRAL COMMITTEE

REVISED DATE: 05-25-2018

ARTICLE 1. NAME

The name of this organization shall be the Bingham County Republican Central Committee, hereinafter referred to as the County Central Committee.

ARTICLE II. OBJECT

The object and purpose of the Committee shall be to:

- Act as the governing body of the Bingham County Republican Party.
- Foster cooperation between members of the Republican Party in Bingham County.
- Promote and support the election of Republican Candidates.
- Advise the Idaho Republican Party regarding the development of policies and functions.
- Implement the policies and functions of the Idaho Republican Party and their governing By-laws.

ARTICLE III. MEMBERSHIP

SECTION 1. COMPOSTITION.

The County Central Committee shall be composed of: The Precinct Committee Persons, the County Chairman, 1st Vice Chairman, 2nd Vice Chairman, 3rd Vice Chairman, Secretary, Treasurer, State Committeewoman, State Committeeman, State Youth Committee person, any Legislative District Chairman that resides in Bingham County, Immediate Past Chair, and other such officers of the County Central Committee as are elected by the Precinct committee persons, or appointed by the County Chairman, and then presented to the Precinct Committee persons for approval.

SECTION 2. QUALIFICATIONS.

All members of the County Central Committee shall be qualified electors (registered voters) of the precinct in which they reside.

SECTION 3. SELECTION OF THE PRECINCT COMMITTEE PEOPLE.

Precinct Committee persons shall be elected at the State Primary Election or appointed by the County Central Committee according to Idaho Code Sec. 34-502.

SECTION 4. SELECTION OF AN ALTERNATE PRECINCT COMMITTEE PERSON.

- a. Alternates shall be qualified electors (registered voters) and reside in the precinct in which they serve.
- b. Alternates may be elected by the Committee persons from the precinct in which they reside and confirmed by the County Central Committee.

SECTION 5. ATTENDANCE AT MEETINGS.

When any member of the County Central Committee shall have missed two (2) consecutive meetings, that are unexcused, the County Chairman shall contact the individual and inquire as to their absences. After due consideration, the County Chairman may declare a vacancy exists and nominate a candidate to fill the vacancy. The Chairman shall then present the person to the County Central committee for approval.

SECTION 6. RESIGNATIONS AND VACANCIES.

- a. Any member of the County Central Committee desiring to resign from the County Central Committee shall submit their resignation, in writing, to the County Chairman who shall present it to the County Central Committee for action.
- b. A vacancy will be declared if a Precinct Committee person is no longer qualified under Idaho Code Sec. 34-104.
- c. The County Central Committee shall fill by election all vacancies that occur or exist in the office of Precinct Committee person. Candidates shall be a qualified elector (registered voter) of the precinct.
- d. Should a vacancy arise in the office of County Chairman, the First Vice Chairman shall, within thirty (30) days of such vacancy and after giving seven (7) days notice, call a meeting of the County Central Committee for the purpose of electing a new County Chairman.

SECTION 7. VOTING MEMBERS.

- a. Precinct Committee person have all voting rights.
- b. Alternate Precinct Committee person may vote only in the absence of the Precinct Committee person. Alternates are **not allowed** for the following: Central Committee Officers, election of delegates to the State Convention, or nominations to fill county office vacancies (Rules of the Idaho Republican Party, Article IV Sec. 4).
- c. Members of the County Central Committee who are not Precinct Committee persons have voting rights with the exception of filling county office vacancies. The County Chairman's voting rights are defined in the Robert's Rules of Order, Article X Section 58.
- d. There shall be **ONE PERSON, ONE VOTE.** A member who holds more than one position or office has only one vote.

- e. Representation and voting by proxies shall be allowed at County Central Committee meetings **with exception** to the following elections: Central Committee officers, delegates to the State Convention, and nominations to fill County office vacancies. Proxies shall be honored in writing to another member and limited to the particular meeting.

ARTICLE IV. OFFICERS

SECTION 1. COMPOSITION.

The officers of the County Central Committee shall be the County Chairman, First Vice Chairman, Second Vice Chairman, 3rd Vice Chairman, Secretary, Treasurer, State Committeeman, State Committeewoman and State Youth Committeeperson. These officers shall perform the duties prescribed by these bylaws and parliamentary authority adopted by the organization.

SECTION 2. ELECTION OF OFFICERS.

- a. REORGANIZATION. All officers of the County Central Committee shall be elected by the Precinct Committee persons at the meeting called for the purpose by the Incumbent County Chairman to be held within ten (10) days after the Primary Election. In the event more than one (1) candidate is nominated for any office, voting shall be by secret ballot.
- b. Notice of reorganization meetings stating the date, time and location, shall be mailed by the Secretary, to each member of the County Central Committee at least seven (7) days prior to such meeting (Idaho Code Sec. 34-502).

SECTION 3. TERM.

Term of office for all officers shall be two (2) years or until their successors are elected and certified.

SECTION 4. DUTIES.

- A. CHAIRMAN. The Chairman shall preside at all meetings of the County Central Committee; have the authority to act as the official representative of the County Central committee between meetings; consider and endorse recommendations of individuals seeking Legislative appointments and such other duties as are determined by State statute, Party Rule or granted by the County Central Committee.
- B. FIRST VICE CHAIRMAN. The First Vice Chairman shall assist the Chairman; carry out assigned responsibilities; and preside in the Chairman's absence at any meeting of the County Central Committee or at any meeting to which the Chairman would be authorized to attend.
- C. SECOND VICE CHAIRMAN. The Second Vice Chairman shall assist the Chairman; carry out assigned responsibilities; and fulfill the responsibilities of the First Vice Chairman in his/her absence.

- D. THIRD VICE CHAIRMAN. The Third Vice Chairman shall assist the Chairman; carry out assigned responsibilities; and fulfill the responsibilities of the Second Vice Chairman in his/her absence.
- E. SECRETARY. The secretary shall act as Secretary of the Committee of the County Central Committee; record and keep a file of minutes of all County Central Committee meetings and Executive Board Meetings; prepare such correspondence as is requested by the Chairman and or is necessary to maintain the committee; maintain a current roster of all members of the County Central Committee and inform the Bingham County clerk of changes in Precinct Committee person position, and perform other duties as may be requested by the Chairman. The Secretary shall be the custodian of the "Official" copy of the By Laws and Rules of the Bingham County Central Committee.
- F. TREASURER. The Treasurer shall have charge of all funds of the County Central Committee; shall furnish a financial report at each County Central Committee meeting; annually furnish a written financial statement to the members of the County Central Committee; file such reports as required by State law and perform other duties as may be requested by the Chairman. The treasurer shall also keep record of expenses from the expense form (see appendix B).

SECTION 5. REMOVAL OF OFFICE.

Any officer may be removed from office by a vote of the Precinct Committee person for any cause deemed just by them after due notice and hearing, if requested. A quorum shall be required for this purpose.

ARTICLE V. APPOINTED COMMITTEES

The County Chairman, in consultation with the Executive Board, shall have the authority to appoint sub-committee chairpersons, as they deem necessary.

ARTICLE VI. MEETING AND QUORUM

SECTION 1. REGULAR MEETINGS.

Regular meeting shall be established by the Standing Rules or by rules of the State Republican Party or rules as established in these by-laws.

SECTION 2. SPECIAL MEETINGS.

- a. Fifty percent plus 1 (50% + 1) of those precincts that are currently filled by a Precinct Committee person shall constitute a quorum for election of Central Committee Officers, delegates to the State Convention, and nominations to fill county vacancies.
- b. Special meetings may be held upon such notice as is appropriate due to circumstances. The purpose of the meetings, including date, time and location, shall be mailed by the Secretary to each member of the County Central Committee.
- c. Notice of special meetings will be at least seven (7) days prior to such meeting.

ARTICLE VII. EXECUTIVE BOARD.

SECTION 1. MEMBERSHIP.

Members of the Executive Board shall include: Chairman, First Vice Chairman, Second Vice Chairman, Secretary, Treasurer, and Immediate Past Chairman.

SECTION 2. DUTIES.

The Executive Board shall have the general supervision of the County Central Committee between regular meetings, make recommendations to the County Central Committee, and perform any orders assigned by the County Central Committee and other such duties as are specified in the bylaws.

SECTION 3. CONFLICTS

The Executive Board shall be subject to the orders of the County Central Committee and none of its acts shall conflict with actions taken by the County Central Committee.

SECTION 4. MEETINGS.

Regular meetings of the Executive Board shall be at least one week prior to the County Central Committee meetings. Special meetings of the Board shall be called by the Chairman or upon the written request of three (3) members of the Board.

ARTICLE VIII. AUDIT

An audit of the financial records by the end of the year following each general election and/or at the request of the County Central Committee or the Executive Board shall be submitted by the Treasurer, as required by law.

ARTICLE IX. PARLIAMENTARY AUTHORITY.

The rules contained in the current edition of Robert's Rules of Order Newly Revised shall govern the proceedings of the County Central Committee in all cases to which they are applicable and in which they are not inconsistent with these bylaws, Idaho State Code or the Idaho Republican State Central Committee Bylaws. The Bingham County Central Committee shall elect a parliamentarian to keep the meetings run by Robert's Rules of Order.

ARTICLE X. AMMENDMENTS

The bylaws of the Bingham County Central Committee may be amended at any regular meeting of the County Central Committee by two-thirds (2/3) vote of the voting member, provided that:

- a. The amendment has been submitted in writing at the previous regular meeting, and
- b. All voting members shall be notified in writing, at least seven (7) days prior to the meeting at which the amendment(s) will be voted upon.

SECTION 2. EFFECTUAL DATE.

All amendments shall become effective immediately upon approval unless otherwise specified.

ARTICLE XI.

POLITICAL APPOINTMENTS, ELECTED OFFICE, COUNTY VACANCIES.

SECTION 1. CODE

Vacancies will be filled according to Idaho Code Section 59-906 and 59-906A

SECTION 2. PROCEDURE OF NOMNATIONS OF ELECTED OFFICIALS EXCLUDING THE OFFICE OF COMMISSIONER.

It is the responsibility of the Bingham County Republican Central Committee to submit a list of three (3) nominations to the Board of County Commissioners within fifteen (15) days from the day the office is vacated. The County Central Committee may submit the list of three (3) nominees prior to the effective date of resignation. The three (3) names will be prioritized as first choice, second choice and third choice.

SECTION 3. SUBMISSION OF NAMES FOR COUNTY COMMISSIONER.

If a vacancy arises on the Board of County Commissioners by reason of resignation, death or otherwise, it shall be the duty of the Chairman of the County Central Committee to call a meeting of the Bingham County Republican Central Committee within ten (10) days after giving forty-eight (48) hours notice, stating the purpose of the meeting, which is recommending to the Governor of the State of Idaho three (3) nominees to fill said vacancy. It will be the responsibility of the County Chairman to submit the names in order of first choice, second choice and third choice to the Governor of the State of Idaho.

APPENDIX A.

BINGHAM COUNTY REPUBLICAN CENTRAL COMMITTEE STANDING RULES.

1. The regular meetings of the Bingham County Central Committee shall be held on the third (3rd) Thursday of the following months. January, February, March, April, May, June, July, August, and September.
2. Any member of the Bingham County Central Committee may participate in general discussion and debate.
3. Candidates for appointed Precinct Committee person shall:
 - a. Be a qualified elector (registered voter) of the precinct in which they reside.
 - b. Be present at the meeting at which their name is submitted, and
 - c. Be present at the next regular meeting when their name is voted upon for ratification.
4. Amendments to these Standing Rules may be made at any regular meeting of the Bingham County Central Committee by a two-thirds (2/3) vote without notice or by majority vote without notice. All amendments become effective immediately.
5. Standing rules and their amendments shall be attached to the bylaws as part of the government of this Committee.

SPECIAL RULES OF ORDER

- A. The order of business at duly called meeting of the Bingham County Central Committee may include but is not limited to:
 1. Call to Order.
 - a. Pledge of Allegiance
 - b. Invocation
 - c. Introductions
 - d. Roll call
 2. Reading and Approval of Minutes
 3. Treasurer's Report
 4. Standing Committee Reports
 5. Old Business
 6. New Business
 7. Announcements
 8. Adjournments

- B. Items to be placed in the agenda will be submitted to the Secretary five (5) days prior to the scheduled meeting.